

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATIVE LAW
ETHICS ADJUDICATORY BOARD**

**LOUISIANA BOARD
OF ETHICS**

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DOCKET NO.

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IN THE MATTER OF

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GWEN JACKSON

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AGENCY TRACKING NO. 2017-1308

CHARGES

The Louisiana Board of Ethics voted on December 14, 2018, to and does hereby file the following charges:

1.

Gwen Jackson was continuously employed as the Executive Director of the Housing Authority for the Village of Fenton ("Housing Authority") from February 8, 2017, until her resignation on September 29, 2017.

2.

As Executive Director, Gwen Jackson received an annual salary of \$32,000.

3.

The Employment Agreement between Gwen Jackson and the Housing Authority stated that the Executive Director shall not be entitled to additional compensation by reason of any service she may perform as Secretary of the Board.

4.

The Employment Agreement between Gwen Jackson and the Housing Authority stated that the Executive Director's duties included general supervision over the administration of the

business and affairs of the Housing Authority, and that she had custody of all funds of the Housing Authority, including access to accounts and the authority to write checks and make disbursements of funds.

5.

From February 8, 2017, through September 29, 2017, Gwen Jackson issued forty-three (43) payroll checks to herself, thirteen (13) of which were not associated with a timesheet or invoice.

6.

From February 8, 2017, through September 29, 2017, Gwen Jackson issued eight (8) non-payroll checks to herself, seven (7) of which were not associated with an invoice.

7.

From February 8, 2017, through September 29, 2017, Gwen Jackson issued eleven (11) non-payroll checks in the name of her husband, Michael Alfred. Gwen Jackson negotiated and deposited the checks into her personal checking account.

8.

The Housing Authority issued Gwen Jackson a Form 1099 in the amount of \$27,260.82 as non-employee compensation to account for the improper funds received by Gwen Jackson.

9.

La. R.S. 42:1111(A)(1) prohibits a public servant from receiving anything of economic value for the performance of his job duties other than the compensation and benefits from the governmental entity to which he is duly entitled.

10.

Based on the foregoing facts, Gwen Jackson, while serving as the Executive Director of the Housing Authority, violated La. R.S. 42:1111A when she received payments totaling \$27,260.82, from the Housing Authority, which she was not duly entitled to receive, for the performance of her job duties and responsibilities.

11.

La. R.S. 42:1112A prohibits a public servant from participating in a transaction in which she has a personal substantial economic interest of which she may be reasonable expected to know involving the governmental entity.

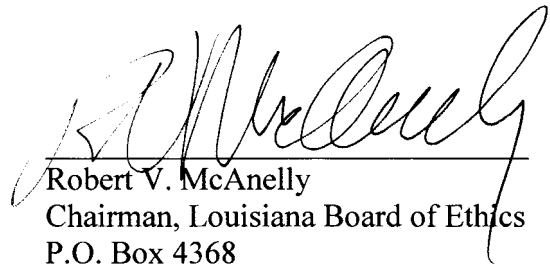
12.

Based on the foregoing facts, Gwen Jackson, in her capacity as the Executive Director of the Housing Authority, violated La. R.S. 42:1112A by issuing Housing Authority checks to herself at a time when she had knowledge that she was not entitled to receive the payments for the performance of her job duties as the Executive Director of the Housing Authority.

13.

In accordance with La. R.S. 42:1141C(3)(b)(iv), the Board designates David M. Bordelon and Tracy Barker as the Board's trial attorneys in this matter.


WHEREFORE, the Louisiana Board of Ethics requests that the Ethics Adjudicatory Board (a) conduct a hearing on the foregoing charge; (b) determine that Gwen Jackson violated La. R.S. 42:1111(A)(1); (c) determine that Gwen Jackson violated La. R.S. 42:1112A; and (d) assess appropriate penalties in accordance with the recommendation of the Louisiana Board of Ethics to be submitted at the hearing.



Robert V. McAnelly
Chairman, Louisiana Board of Ethics
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CERTIFICATE:

I hereby certify that a copy of this document has been forwarded to the Respondent by registered/certified mail in accordance with La. R.S. 42:1141E(1)(a), on this 3rd day of January, 2019.



David M. Bordelon
Trial Attorney

SERVICE INFORMATION:

Gwen Jackson
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